

MINUTES
CITY OF HIGHLAND
REGULAR MEETING
FOREIGN FIRE INSURANCE BOARD
TUESDAY, October 6, 2020
8:00 PM
FIRE STATION # 1, 1122 BROADWAY

A Regular Meeting of the City of Highland Foreign Fire Insurance Board is scheduled for 8:00 PM, Tuesday, October 1st. The meeting will be held at Fire Station # 1 located at 1122 Broadway. The agenda for this meeting is as follows:

A. Call to Order: *Chair called to order at 8:43 PM*

Members Present: *Wilson, Clayton, Suever, Von Hatten, Nungesser, Bergkoetter, A. Knebel.*

B. Approval of Minutes

C. Financial Report:

The financial spreadsheet provide by the Finance Department was reviewed.

- As of October 6, 202 at 3 PM, account balance on hand was \$18,646.86.
- Notified that our annual revenue deposit was made, on this date, in the amount of \$30,585.05.
- New account balance is now at \$49,231,91

D. Open discussion and possible associated vote regarding equipment needs and purchase recommendations.

- Previously, approval was given to purchase four overhaul tools valued at approximately \$400. We discovered that these tools were discontinued and no longer available. Instead, four New York Hook overhaul tools were ordered for \$99.99 each.
- Discussion was held regarding the suggested purchase of two, battery operated leaf blowers to assist in clean up at vehicle crash scenes. Units would use the same rechargeable batteries as other hand tools use. Cost of these was said to be approximately \$150 each. Motion made by: Nungesser and Seconded by Clayton to make this purchase. Unanimous vote to approve the purchase.
- *Discussion was held regarding the need for turnout gear (PPE) replacement for gear expiring in 2021. The fire department capital line item includes \$15,000 for this purpose, which should allow for 8 sets to be purchased. We currently need about 23 sets to be in full compliance. Motion was made by Bergkoetter, Seconded by Nungesser to spend up to \$15,000 from this fund to purchase 8 additional sets of PPE. Unanimous vote to approve the purchase.

- Discussion was held regarding the need to re-letter the EMS SUV. It was suggested that we wrap this unit to match other fire department vehicles. Chief Wilson will research the cost of this and report back to this committee for further consideration at the next meeting.
- Suggestion was made to place a new EMS jump bag in the EMS SUV since we are now using it to respond to EMS calls. Clayton will research the costs of this and report back at the next meeting.
- Discussion was held regarding the need to eliminate the few old, low pressure Self Contained Breathing Apparatus (SCBAs) that we have and looking into trading those in toward the purchase of replacement high pressure SCBAs the same as our newer units. The difference in fill pressures between the old and new is significant to where there could be a catastrophic failure of a low pressure bottle if it is over pressured while being filled. Our intent is to standardize this equipment for safety and improved efficiency and increased work time under load. Wilson will research costs for this and report back to committee at next meeting.
- Discussion was held regarding possible purchase of an additional gas detector. Clayton will research costs and styles and report back at next meeting.
- Discussion was held regarding improving the emergency lighting on the rear of unit 1591 to increase visibility while it is parked along or on a roadway. Von Hatten will research pricing and report back.
- Suggestion was made to consider lighted "Stop and Go" signs to assist with traffic control as needed, especially at night. Suever will research costs and report back at the next meeting.
- Suggestion was made to move the mobile radio from the small boat to the large boat. Pricing will be researched and further consideration given at next meeting.
- Discussion was held about having static street signs made up for member recruitment purposes, with placement around town along busy roadways. We have the sign blank materials already for free. The only expense will be that of the graphics shop in creating the message. It was further suggested that we have larger, banner type sign made up for this purpose, but this one would be moved to different locations periodically. More info to come at next meeting.

E. Adjournment by unanimous vote at 9:30 PM.

January 5, 2021 will be the next regularly scheduled foreign fire board meeting at 8:00 PM.

Respectfully submitted,

J. Brian Wilson, Chairman - Foreign Fire Insurance Board

